



**Audit Committee
Meeting Minutes
March 19, 2024**

A meeting of the Audit Committee of the Board of Trustees was held on March 19, 2024.

Committee members present: Alex Cirillo, Chair; Jay Cowles, Vice Chair; Dawn Erlandson, Jim Grabowska, and Tim Huebsch

Committee members absent: Micah Coatie and April Nishimura

Other board members present: Idman Ibrahim, Jerry Janezich, Roger Moe, Christopher Richter, Kathy Sheran, George Soule, and Cheryl Tefer

Staff present: Scott Olson, Chancellor; Amy Jorgenson, Chief Audit Officer

Meeting materials and audio recordings are available on the [Board of Trustees website](#).

Committee Chair Cirillo called the meeting to order at 9:35 a.m.

Agenda Item 1: Approval of the Meeting Minutes for November 14, 2023

Committee Chair Cirillo asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Erlandson made the motion and Trustee Cowles provided a second.

A roll call vote was conducted and the minutes were approved unanimously.

Agenda Item 2: Amendment to the Fiscal Year 2024 Internal Audit Plan

Committee Chair Cirillo invited Amy Jorgenson, Chief Audit Officer, to present the proposed amendment to the Fiscal Year 2024 Internal Audit Plan as detailed in the meeting materials.

Committee Chair Cirillo asked committee members to consider the following recommended committee motion:

The Audit Committee recommends that the Board of Trustees approves the amendment to the Office of Internal Auditing's Fiscal Year 2024 Audit Plan, as presented.

Trustee Cowles made the motion and Trustee Huebsch seconded. A roll call vote was conducted. The vote was as follows:

Trustee Cirillo	Yes
Trustee Coatie	Absent
Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Grabowska	Yes
Trustee Huebsch	Yes
Trustee Nishimura	Absent

The committee voted to approve the recommended motion.

Agenda Item 3: Federal Compliance Testing Over Student Financial Assistance and Higher Education Emergency Relief Fund Programs Update

Committee Chair Cirillo invited Chief Audit Officer Amy Jorgenson, along with Mr. Don Loberg, Ms. Brenda Scherer, and Ms. Liz Cook of CliftonLarsonAllen to present the Federal Compliance Testing Over Student Financial Assistance and Higher Education Emergency Relief Fund Programs Update as detailed in the meeting materials.

This being an informational item, there was no vote taken.

Adjournment

The committee chair adjourned the meeting at 10:01 a.m.